



SCHOOLCRAFT TOWNSHIP
April 11, 2023
Call to Order: 6:00 p.m. Including Zoom

Members Present: Supervisor Ulsh, Clerk Mongreig, Treasurer Scott, Trustee Stafford, and Trustee Fryling.

Motion by Scott with second by Fryling to approve the **Agenda**.

Motion by Stafford with second by Scott to approve minutes **Regular Meeting** March 28, 2023 **Motion Carried 5-0**.

Motion by Scott with second by Fryling to approve **List of Bills**. **Motion Carried 5-0**

Treasurer Scott Reported:

| | |
|---------------------------|--------------|
| Income March 2023 | \$224,819.45 |
| Expenditures | \$ 62,759.45 |
| Balance February 28, 2023 | \$621,260.95 |
| Balance March 31, 2023 | \$783,300.95 |
| Total ARPA Funds | \$500,117.21 |

Motion by Mongreig second by Fryling to approve the Treasurer's report as presented. **Motion Carried 5-0**

Public Comments: David Pawloski of the Kalamazoo County Road Commission was in attendance. Clerk Mongreig asked Mr. Pawloski the status of the TU Avenue and 23rd Street roundabout. Mr. Pawloski state that the Road Commission is having difficulty obtaining easements from property owners.

Kalamazoo County Commissioner, Wendy Mazer was also present, reminding the board and constituents that she is available for any issues or concerns.

Discussion of Schoolcraft Township bidding policy was agreed upon. The following is from the Schoolcraft Township's Policies and Procedures Manual:

Competitive and/or Sealed Bids

"Any purchase for goods or services exceeding an estimated contract cost of \$10,000.00 shall require the solicitation of competitive and/or sealed bids. The appropriate township official in consultation with the township supervisor shall develop the bid specifications. All awards of bids will be made with the approval of the township board and will be based on the following criteria:

1. Cost
2. Reliability
3. Sufficiency and Quality of Equipment
4. Valid insurance
5. References
6. Township Taxpayer

The invitation to bid shall be published at least once in a local publication, and shall be sent to known vendors or other parties who have notified the township of their interest in submitting bids. Sealed bids shall be opened at the office of the township clerk at a pre-announced date and time, and any interested party may be present. The clerk and supervisor shall be present for the bid opening".

Schoolcraft Township Offices will be closed **Monday, July 3, 2023**, in observance of the July 4th Holiday, Tuesday July 4th, 2023.

South County Community Services: Executive Director, Drew Johnson, and Senior Outreach Coordinator Brian Penny shared the resources available in South County, and thanked all for their generous contributions.

Motion by Mongreig with second by Fryling to forward the Schoolcraft Township 2023-2024 contribution of \$12,000.00 to South County Community Services for the programs for children and seniors of Schoolcraft Township.

Roll Call Vote: Stafford- yes, Mongreig-yes, Ulsh-yes, Scott-yes, and Fryling-yes. **Motion carried 5-0.**

Mausoleum: Due the deteriorating structure of the mausoleum the board has determined that the mausoleum will be sealed and no more burials will be permitted. A masonry company along with Schoolcraft Monument Company will be completing the work as soon as materials are available.

Planning Commission: The Commission discussed the upcoming work on the Master Plan, including the survey which will be attached.

Township Park Report: Clerk Mongreig asked the board to discontinue the discussion of a Park Director. The duties have been divided among those in mowing and little league positions. One cleaning person will be hired to clean and sanitize the restrooms, and tend to gardening around the office. Irrigation to be covered by Personal Touch Lawn & Landscaping with assistance from Eric Jasiak.

Clerk Mongreig once again informed the board that the Kalamazoo County Conservation District 2023 **Scrap Tire Event** is scheduled for Thursday, July 13, 2023 here at Swan Park from 9:00 a.m. to 2:00 p.m. Mongreig also thanked Schoolcraft Township resident, Kim Wilson and Jeff Bozell of Eagle Auto Parts for removal and disposal of tires tossed throughout the township. And thank you to the good Samaritans who have silently helped out.

SKCFA Report: Trustee Fryling reported that the South Kalamazoo County Fire Authority Audit scheduled for the April 19, 2023 meeting will not be held as some members of the Authority will be at the Michigan Townships Association's Conference in Traverse City.

SCS & Water Report: Supervisor Ulsh reported that bonding for the Proposed South County Sewer And Water Feasibility Study will begin in May, 2023.

Members Time:

Treasurer Scott reminder member to submit articles for the upcoming Schoolcraft Township Newsletter.

Trustee Stafford will be virtually attending the Michigan Township's Association.

Meeting adjourned 7:00 p.m.

Virginia M. Mongreig, Clerk,
Township of Schoolcraft

