



**SCHOOLCRAFT TOWNSHIP**  
**APPLICATION FOR PRIVATE ROAD**

Applicant/Property Owner \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Name(s), addresses and telephone numbers of any other parties having any legal interest in the private road and the property across which it is to be constructed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parcel Number \_\_\_\_\_

Private Road Name \_\_\_\_\_

Location of Road \_\_\_\_\_

Cross streets \_\_\_\_\_ and \_\_\_\_\_

Number of parcels to be served by the road \_\_\_\_\_

Description of development/parcels to be served by the road, including description of the private road association or other party to be responsible for the ownership, operation and maintenance of the private road.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Along with this application, please submit the following:

1. Application Fee and Escrow

<b>Application Fee</b>	<b>\$250.00</b>
<b>Escrow</b>	<b>\$2500.00</b>

2. Copy of recordable private road maintenance easement/restrictive covenant agreement (road will not receive final approval until a copy has been recorded with the Kalamazoo County Register of Deeds).
3. Road construction plans drawn by engineer registered with the State of Michigan.
4. Survey of the right-of-way by a registered surveyor, together with surveys for each parcel to be served by the private road.
5. Location of all public utilities including, but not limited to, water, sewer, telephone, gas, electric, and television cable to be located within the private road right-of-way. Copies of the instruments describing and granting such easements shall be submitted with the application.
6. Location of any lakes, streams, wetlands and drains within 100 feet of the private road right-of-way.
7. Location of any other buildings and structures located within 100 feet of the private road right-of-way.
8. An approved soil erosion and sedimentation permit.
9. A narrative (shown on the site plan or submitted separately) describing in general terms the overall description of the proposal and the proposed method of providing sanitary sewer, water services, storm sewers and surface water drainage facilities, as well as other public and private utilities, including details of structures, light fixtures, etc.
10. All private roads shall be named on the site plan and the name(s) shall be approved by the Kalamazoo Land Resource Centre. Road identification signs meeting the requirements of the Kalamazoo County Road Commission shall be shown to be installed at intersections.

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In making this application, I hereby certify that I or my agent has reviewed the Schoolcraft Township Private Road Ordinance. I authorize Schoolcraft Township (staff, appointed board and/or commissions, or committee members) to enter upon the subject property for purposes of making inspections related to this application. Such inspections or site walks shall be conducted at reasonable hours and times. I certify that all the above information is accurate to the best of my knowledge.

Applicant Signature \_\_\_\_\_

Owner Signature (if different than applicant) \_\_\_\_\_

Date \_\_\_\_\_